## SEWELL Employee Value Proposition (EVP)

our flexible reward & benefits offer

SHAREDAGENDA PACALLEL





## BESPOKE, FLEXIBLE, SUPPORTIVE, & UNIQUE

# Designed for our people, by our people





### **REWARD & BENEFITS**

#### BONUS

Annual bonus regimes linked to company and individual performance.

#### PAY & SALARY

Regularly benchmarked and market competitive. Reviewed annually for growth and potential cost of living increases.

#### **PROFIT SHARE**

We're 25% employee owned, meaning our 'Co-Owners' have a share in the retained profits of the Estates Group.

#### COMPANY CAR Scheme\*

Salary sacrifice options on hybrid, PHEV and electric cars.

#### BIKE 2 WORK SCHEME\*

Get on your [new] bike through the scheme and pay the cost (minus some savings) back over 12 months.

#### TECHNOLOGY SCHEME\*

Get the latest tech worth up to £1,500 from Curry's and pay back over 24 or 36 months (mobile phones excluded).

#### **CORE HOLIDAYS**

Over and above basic 20 days. Paid Bank Holiday days (subject to contract).

#### **BUY HOLIDAYS**

Tight on leave? You can 'buy' up to 5 additional days leave per annum.

#### SEWELL ONTHEGO DISCOUNT

Get staff and family member discounts of up to 20% on groceries, up to 8p/L of fuel and lowcost car washes.

#### **AVIVA PENSION\***

Auto-enrolment pension scheme with Aviva. Better quality control of your funds along with wider Aviva discount offers.

Regular pension insight & advice sessions available.

#### **CELEBRATIONS**

Length of service, life and family milestone gifts. We like to celebrate with our work family.

#### **PERKS AT WORK**

Discount platform. Collect points or save money on 100's of retailers, including high street, home, garden, groceries and utilities. Hotels, airport parking, attraction tickets and cinema discounts included.

Visit the website here: <u>Perks at Work</u>.

\*these benefits are subject to a basic level of earnings















### HEALTH & WELLBEING

#### **FLEXIBLE WORKING**

We encourage a healthy work/life balance. Read our Flexible Working Policy on the People Hub.

#### **EMPLOYEE ASSISTANCE** PROGRAMME

Our EAP provides confidential online and phone support for our people and families, all delivered by trained professionals.

Stress & anxiety | legal, finance and debt advice relationship difficulties | bereavement | family concerns.

#### **HEALTH CASH PLAN**

Cost option through BHSF for our people to claim money back on a range of everyday healthcare costs including dental, optical and therapies.

#### **PRIVATE MEDICAL INSURANCE\***

Salary sacrifice option for our people and their family. Our current provider is BUPA.

#### EYE TESTS

Standard tests reimbursed for our people, not just computer users.

### **PARENTAL LEAVE &**

#### **ΡΔΥ\*\***

Family is important to us, and this extends into our parental leave policies. Paternity leave: 1-month full pay.

Maternity leave: minimum 6-weeks full pay for weekly team members. 3-months full/3 months half pay for salaried members.

#### SICK LEAVE & PAY\*\*

We know that sometimes illness can get the better of us, which means that sometimes recuperation time is needed.

We don't want needed rest to be shortened due to finances which is why we have a paid sick leave benefit. More is detailed in terms and conditions relevant to your role.

#### MENTAL HEALTH FIRST **AIDERS (MHFA)**

We have MHFA's across the Group, trained and available to listen and support.

#### **FUNDED COUNSELLING**

Available for our people in addition to our EAP. Family support also available through our benevolent fund.

#### **FLU VOUCHERS**

Available in Autumn for staff & family members.

#### **GYM DISCOUNT**

Available at all Tommy Coyle gyms, with free access to fitness classes.

#### **BENEVOLENT FUND**

An annual fund available to support our people through unexpected and difficult times, including things such as wellbeing and/or health testing, excessive vehicle repair costs, family support and financial hardship.

#### **MENOPAUSE POLICY**

Available to access on SharePoint and regular awareness sessions delivered for all our people.

\*this benefit is for salaried team members only \*\*subject to successful probationary period















### LEARNING & DEVELOPMENT (L&D)

#### **ONLINE LEARNING**

Our online training portal is called Atlas, provided by iHasco. The system hosts an array of wellbeing, safety and awareness courses we roll out to our people based on their role.

#### MENTORSHIP Programme

We have a collection of time-served and formally trained in-house mentors to support the development of our people. This could be personal or professional development and is navigated at the pace that's right for the person.

#### PRINT

Here we love people insights, and complete PRINT® profiles with most of our team to support onboarding, engagement and wellbeing. Learn more here: <u>Discover Your Print</u>.

#### **360° APPRAISALS**

We take development seriously which is why we operate a 360° appraisal process for our people. Annually delivered and designed to support people to get the most out of their career.

In addition, we also complete developmental 360° reviews for our senior leaders too.

#### LEADERSHIP COACHING

In addition to internal mentors, we also sponsor external leadership coaching for our current and future leaders and managers.

#### L&D FUND

In addition to our special L&D offer, we also have an annual fund available to our people to upskill on something important to them, but not linked to their role with us.

#### ACADEMIC SPONSORSHIP

To support professional development and career growth, we provide a wide scope of sponsorship of courses from HNC/HND (level 4) through to Masters degrees.

#### PERSONAL BUSINESS PLANS

Linking to our wider appraisal and review processes, we have personal business plans within our Salaried team. Annual plans, written by each team member, focusing on their key projects and targets for the year, both professional and personal.

#### GATEWAY

Each year we look to target growth through our GATEway programme. This is our graduate, apprentice and trainee engagement scheme. Trade, office, academic, or consultancy, we're always on the lookout for talent and aim to have 15% of our people in growth roles.

Work experience opportunities are also managed through this scheme.

#### **APPRENTICESHIPS**

From joinery to business admin, right through to degrees we encourage people to develop, and apprenticeships are a fantastic way to grow. We max out our levy and then some, encouraging growth at all levels in our business.

TALENT TAKEAWAY

through to our management

leadership learnings.

development programme and

We call it our Talent Takeaway.

We have a bespoke L&D strategy

that covers our core training offer













### **CULTURE & ENGAGEMENT**

### OUR BEHAVIOURS

Our behaviours are a vital piece of our puzzle. We want positive, professional, customer focused, team players, who do the right thing... and we challenge and champion these daily.

We use our behaviours to recruit and manage performance, and we're not shy about it. But in doing so, we truly live them, and our culture shines as a result.

#### **CO-OWNERSHIP**

Sewell Estates is 25% employee owned, with shares managed safely by Sewell Estates Trustee Ltd.

This means that our Estates staff are 'Co-Owners' in the Estates Group and will experience rewards associated with company ownership.

You can learn more about Co-Ownership, our Trust Board and the Employee Council on SharePoint.

#### **ENGAGEMENT SURVEYS**

We want to keep being a great place to work, so our customers feel we're a great company to deal with.

We can only do that by continually improving, meaning that we carry out anonymous engagement surveys twice a year. We share feedback and act on things that we could do better.

#### **CULTURE BOOK**

We feel we have something special at Sewell, our culture. We believe that it's not just about what we do in business, it's <u>how</u> we do it.

Our culture is part of our collective DNA, and we want to channel and champion it across the Group, which is why we developed our own culture book.

You can read our current version on SharePoint or online: <u>Our Culture</u>.

#### **SAFETY CULTURE**

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We want our people to go home safely at the end of the day, and our people feel how important this is to us daily.

Our Safety, Environment & Compliance (SEC) Team champion our safety culture and train our people to do the same.



#### FEEDBACK CULTURE

Feedback is a two-way street, so we ensure openness and transparency in our teams because it's the right thing to do.

This means that being part of our team you'll have regular quarterly insights on our delivery against business plan goals and development targets, including updates on financial delivery.

Questions will always be welcome too, ad-hoc or during specific Q&A sessions.

Sewell



### **OUR WORLD**

#### **GROUP STRUCTURE**

We have a diverse Group, split into Estates & Retail industries.

The diversity we hold in the Sewell family provides a sustainable and future for the business and our people.

Visit our website for more insight into each of our businesses: <u>Sewell Group</u>.

#### **WORLD-CLASS FACILITIES**

We all spend a lot of time at work, and we think you need to not only enjoy working with like-minded people, but be in an environment that supports you to thrive.

We have fantastic working facilities across the Group, including hot-desk arrangements for working at our different regional offices.

#### TRANSPARENCY

We've mentioned our approach to feedback in our culture & engagement section, and this truly creates transparency in our Group.

We share a lot, without oversharing, and encourage people to ask questions if they want to learn more.

We want our people to feel that they have a say, and that there are no silly questions, we welcome the engagement and challenge.

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#### **FREEDOM & AUTONOMY**

We believe in our team and work hard to recruit and retain the most talented people in our areas.

With this trust and confidence, along with a well-developed training and engagement culture, we give a healthy level of freedom and autonomy to our people to deliver for our customers in the best way possible.

#### **VOLUNTEER DAYS**

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Volunteering comes in many forms and we welcome and encourage people to give back if they want to.

Whether it's planting trees or litter picking, delivering school or college experience sessions or being part of a local non-profit organisation trust or working group, support is available. As a minimum everyone is entitled to 5 paid volunteering days per year.

#### **SUSTAINABILITY**

We're on a journey to cleaner and greener places. We've developed our sustainability strategy over the past few years and have monthly reporting mechanisms for all business units. We focus our strategy on the four quadrants of our Sewell Compass: People, Planet, Places & Performance.

#### **SOCIAL VALUE**

Social value is the positive change that is created in the local communities a company operates in.

Over recent years we have started to use social value indicators to measure our impact through Construction schemes, and we're on the journey to embed measures across the wider Group businesses. Learn more about social value online: <u>Social Value UK</u>.